

**Marshalltown Public Library
Board of Trustees
March 17, 2026**

Members Present: Tonya Gaffney, Sandy Bennett, Ashtyn Beek, Erik Hall, Lea Husak, Ronnie Manis

Absent: Ruzan Morrison

Staff: Sarah Rosenblum, Joa LaVille, Katie Fink

Recording Secretary: Sandy Gowdy

President Tonya Gaffney called the meeting to order at 5:00pm.

Public Comment: Comments were made by John Worden, Ray Mitchum and Gary Thompson

Board Comments: Comments were made by Lea Husak and Ashtyn Beek

Approval of the Agenda: Moved/seconded (Bennett/Husak) to approve the agenda. Passed.

Approval of the Feb. 17, 2026 Minutes: Moved/seconded (Beek/Husak) to approve the minutes. Passed.

Approval of the Bills: Moved/seconded (Manis/Hall) to approve the bills. Passed.

Old Business: There was no old business.

New Business:

A: Interior Renovation Update: Garland Construction, FEH and city facilities workers are all doing a great job. The Lennox Foundation is providing the HVAC system.

B: City Personnel Policy and Dress Policy Review: The library follows the City Personnel Policy except it follows its own dress policy.

It was moved/seconded (Beek/Bennett) to accept the City Personnel Policy. Passed.

C. Confidentiality of Library Records Policy: The library's policy was reviewed. Some redundancy was removed and some items were clarified.

The following change to the policy was suggested: *#3 Registration and circulation records shall not be made available to any individual (with the exception of the listed guardian for a child younger than ~~11~~12 years old).....*

It was moved/seconded (Hall/Manis) to approve the Confidentiality of Library Records Policy **as corrected**. Passed

D. Legislative Update: There are some pending bills that could have an impact on libraries.

E. Staff Reports:

Katie:

- Seeds are being gathered for the seed exchange library
- C.J. Williams, author of Monster in Mt. Pleasant, will be at the library March 29.
- Iowa authors, Linda McCann and Darcy Maulsby, will present at the library in April.

Joa:

- Special activities are planned during Spring Break
- The library partners with many organizations to provide programs and services. Some examples are:
 - Healthy Family Fair
 - Pre-school Family Night
 - St. Francis Family Night

- KidsSight eye screening—Lions Clubs
- Battle of the Books—a long partnership with Lenihan
- Reach Out and Read—partnering with pediatric offices

F. Director's Report:

- Thanks to staff and patrons for working with the noise and dust during the building process
- A new display in the lobby has been provided by Iowa PBS on Revolutionary lowans
- There is a Statement of Concern form for books and DVDs. The process to review and act upon these concerns will take a minimum of two months.
- Katie and Sarah will be attending PLA in Minneapolis the first few days of April. They will be looking at new ILS (Integrated Library System) systems to replace our current Sirsi-Dynix system, as well as other vendors.
- Since Baker & Taylor has gone out of business, books are being purchased from Brodart and some from Amazon—always looking for the best price!
- BookWhere is the new cataloging system

The next meeting will be Tuesday, April 21 at 5:00pm.

The meeting was adjourned at 5:55pm.

A handwritten signature in cursive script, appearing to read "Ashley Kelly", written in black ink.