

**Marshalltown Public Library
Board of Trustees
November 18, 2025**

Members Present: Tonya Gaffney, Sandy Bennett, Judy Lindholm, Erik Hall, Ruzan Morrison

Absent: Ashtyn Beek, Lea Husak

Staff: Sarah Rosenblum, Joa LaVille, Katie Fink

President Tonya Gaffney called the meeting to order at 5:00pm.

Public Comment: Comments were made by John Worden and Ray Mitchum

Board Comment: There were no comments

Approval of the Agenda: Moved/Seconded (Bennett/Lindholm) to approve the agenda. Passed.

Approval of the October 21, 2025 Minutes: Moved/Seconded (Hall/Lindholm) to approve the minutes. Passed.

Approval of the Bills: Moved/Seconded (Bennett/Morrison) to approve the bills. Passed.

Old Business: There was no old business.

New Business:

A: Interior Renovation Project: The architect will be at the next City Council meeting.

Bids are coming in and will be opened in early December.

The estimated completion date is June 1.

Gifts so far include a rooftop unit from Lennox, ductwork from Raymon Industries and a \$75,00 pledge from a private citizen.

B: Staff Reports:

Katie: Due to the loss of Baker & Taylor for both books and cataloging, a new vendor will be chosen.

A Christmas Dulcimer event will take place Dec. 10 and plans are being made for 2026 programming as well as the 250th Anniversary of the US.

Joa: October=BUSY!!!

C: Director's Report:

--Sarah will be giving the City Council an update of library statistics

--Judy Lindholm has resigned from the Board. Judy has been the county representative, so the County Supervisors will approve a new appointee.

--The two houses once owned by the Friends of the Library are being prepared to be moved

--Staff are working on a Christmas tree to be included in the Holiday Stroll's Festival of Trees

--The City is looking at some deferred maintenance projects which could include removing the solar panels on the roof

--The City is starting a new process for evaluating staff

--The Friends of the Library's annual fundraising/membership letter is ready for the mail

--Budget meeting with the city will be in December

Many thanks to Judy Lindholm for her years of service on the Library Board! **THANK YOU!!**

The next meeting will be Tuesday, December 16 at 5:00pm.

The meeting was adjourned at 5:45pm.

