

**Marshalltown Public Library**  
**Board of Trustees**  
**December 17, 2024**

**Members Present:** Maureen Lyons, Judy Lindholm, Ashtyn Beek, Sandy Bennett, Erik Hall  
**Absent:** Tonya Gaffney, Ruzan Morrison  
**Staff:** Sarah Rosenblum, Joa LaVille, Katie Fink  
**Recording Secretary:** Sandy Gowdy

Vice President, Maureen Lyons called the meeting to order at 5:00pm.

**Public Comment:** John Worden, Pete Grady, Ray Mitchem and Jeff Hutton spoke during Public Comment

**Board Comment:** There were no comments.

**Approval of the Agenda:** Moved/Seconded (Bennett/Lindholm) to approve the agenda. Passed.

**Approval of the Nov. 19, 2024 Minutes:** Moved/Seconded (Lindholm/Beek) to approve. Passed.

**Operating Bills:** Moved/Seconded (Beek/Hall) to approve the bills. Passed.

**Old Business:** The city has appointed a new Housing Director and City Planner. A new Parks and Rec Director should be appointed soon.

**New Business:**

*A: Budget Workshop:* Judy Lindholm, Sandy Bennett, Sarah Rosenblum, Katie Fink and Marlene Egleston will be meeting with the Finance Director to work on the next budget.

*B: Circulation Policy Review:* Changes in the Policy include:

--Changing the number of items that can be checked out on a Temporary Card from one item to three items

--A student's school ID number will be their library card number

--Change the term from "State Offset" to "State Set Off"

It was moved/seconded (Bennett/Hall) to approve the Circulation Policy changes. Passed.

*C: Open Access:*

--The Town of Ferguson changed their mind and will contract with the MPL for services for their citizens.

--The City of Montour currently does not contract with any library for services. Katie will contact the city of Montour and recommend they contract with a Tama County Library.

*D: Staff Reports:*

Joa: End-of-the year party and free popcorn over break!

Students are applying for BOB. (Battle of the Books) Coaches are needed.

*E: Director's Report:*

--The Friends of the Library sent out their yearly newsletter and membership appeal

--The big project for '25 will be updating the technology in the large meeting rooms and jump starting the interior renovation. (Note: both projects funded by the FOL)

--eBay sales of used books are seeing a huge return. Thanks to Rose Mead and Conny Schutte for taking on this project and to the T-R for a great article promoting the sales.

The next meeting will be Tuesday, January 21, 2025 at 5:00pm.

The meeting was adjourned at 5:50pm.