

Marshalltown Public Library
Board of Trustees
March 19, 2024

Members Present: Tonya Gaffney, Kevin Pink, Judy Lindholm, Ashtyn Beek, Erik Hall, Maureen Lyons, Ruzan Morrison
Staff: Sarah Rosenblum, Katie Fink

President Tonya Gaffney called the meeting to order at 5:00pm.

Public Comment: The following people spoke during Public Comment: Stan Wooster, Linda Clark, Carrie Barr, Doris Kinnick, John Worden, Paul Alman, Pete Grady, Ray Mitchum

Approval of the Agenda: It was moved/seconded (Beek/Pink) to approve the agenda. Passed.

Approval of the February 27, 2024 Minutes: It was moved/seconded (Morrison/Beek) to approve the minutes. Passed.

Operating Bills: It was moved/seconded (Lyons/Hall) to approve the bills. Passed.

Old Business: Sam Abbott, the new reference librarian, has also taken over cataloging duties.

New Business:

A: Budget: The city budget will be approved in April. Although the library lost its levy money due to the passage of HF718, the City Council has agreed to provide those funds for one year. This will allow the library to still provide 7-day service.

B: Review of By-Laws: To add... "is established by municipal ordinance 31.045" was discussed and will be voted on at the April meeting according to Article VIII of the By-Laws. tabled until the next meeting.

C. Staffing Update: Interviews are being conducted for a full-time librarian position.

D. Staff Reports:

Katie: The Police Department is recommending the library staff do an active threat training. The 2-hour training will take place on April 29 from 5:30-7:30pm. It was moved/seconded (Lyons/Pink) to close the library at 5:30 on April 29 for this training. Passed.

Darcy Maulsby will give a program on Iowa's Culinary History on Saturday, April 13.

E: Director's Report:

--The library hosted Wards 1 and 2 for the recent city election.

--The Friends of the Library held their annual meeting and approved its budget, which includes funds for display units, programming and adult and youth materials.

--Working on a policy about Service Animals. Sarah will confer with the City Attorney and will bring to the board in the future.

--One impact from LSTA funds has been ILL delivery service—the free delivery service to other libraries.

--Sarah has talked with the city clerk about adding a phrase to the meeting agenda that would allow time to share comments not on the agenda.

--Talking with the city engineer about replacing some of the parking lot and sidewalk cement.

The next meeting will be Tuesday, April 16, 2024, at 5:00 pm.

The meeting was adjourned at 5:52pm.