

Library Board Minutes: November 17, 2020

(ZOOM Meeting)

Board Members Attending: Tonya Gaffney, Ruzan Morrison, Judy Lindholm, Allan Thoreson

Staff: Sarah Rosenblum (Library Director), Joa LaVille, Marlene Egleston

Guest: Anders Carlson

President called the meeting to order at 5:02 p.m.

Minutes of the October 20, 2020 meeting were approved. Ruzan Morrison made a motion and Judy Lindholm seconded the motion to approve. There were no additions or corrections.

Operating Bills:

Electricity bills are down.

Self-check stations have been installed and bill has been paid.

Part-time personnel levels are down a bit.

Allan Thoreson made a motion and Judy Lindholm seconded the motion to approve bills paid in November.

Old Business:

Anders Carlson will be appointed to the Board by City Council.

New Business:

Finances

City finances are stable.

Will be having a budget meeting soon.

We don't depend on tourism.

Sales tax is up.

Generator is still scheduled for the 2021/2022 CIP budget.

The Friends of the Library sent out a fund raising mailing.

Statistics

Emerge program takes twice as long, but we have always pulled books for teachers.

Curbside update

Pivot to curbside only is going well along with schools and community.

Printing can be done by email.

There is now a cascade of libraries going to curbside.

Libraries are mentioned in Governor's proclamation.

City and schools continue to gather information on COVID-19 in staff and students.

Sarah out for a bit – really tight on staff right now. We need to be very careful.

Staff Reports

- Joa - Concentrating on how to reach families and students and stay in contact. (6th grade)
- Working with the schools – want kids to take the books home during the virtual school. Teens are reading *Stamped* and we may consider a 21-day challenge on ZOOM.
- Katie – Working to get books out to shut-ins and nursing homes. (Home delivery is a cool idea!)

Director's Report:

Election went very well even with high participation.

Hosted Police for training sessions. This presented an opportunity to test the heat/fire sensors in the community room.

Taking stricter measures with COVID-19 distancing – trying to keep staff safe. Police chief and his wife both have COVID -19.

Sarah asked the board to encourage patrons to call the library for information.

Ruzan Morrison wondered if checkouts will go down with parents struggling with working from home.

New RFID system is more accurate.

Tonya – 6th graders will be doing a research project on the Marshalltown Public library and the economic development as a result. Sarah offered the library scrapbook and Joa offered the building plans for the project.

A library staff member is starting cancer treatment.

No public comment

Board will meet December 15, 2020 at 5:00 pm on ZOOM

The Meeting was adjourned at 5:43 p.m.