

Library Board Minutes: October 20, 2020

(ZOOM Meeting)

Board Members Attending: Tonya Gaffney, Judy Lindholm, Jim Lowrance, Maureen Lyons, Ruzan Morrison, Allan Thoreson

Staff: Sarah Rosenblum (Library Director), Katie Fink, Joa LaVille

Guest: Anders Carlson

President called the meeting to order at 5:00 p.m.

Minutes of the September 15, 2020 meeting were approved. Judy Lindholm made a motion and Maureen Lyons seconded the motion to approve. There were no additions or corrections.

Operating Bills:

Electric bills are down, gas is up.

Doing well on budget.

Meeting with City Administrator – no reduction expected.

Allan Thoreson made a motion and Judy Lindholm seconded the motion to approve bills paid in October.

New Business:

RFID

Pads do not like metal, so a steel desk needs to be replaced

Top Crafters will manufacture and install the new check out desk

System works well and the patrons seem pleased

September free library card replacement month extended through end of October

There will be one special “playaway” station located in youth department

Statistics

Use of ebooks up dramatically during COVID -19 pandemic

Hoopla usage is 200/month – mostly audiobooks

Books on CD are still popular, but new cars no longer come with CD players

Future on CD collection questionable – but formats do evolve

Youth department no longer has CDs – only playaways

November 3, 2020 the library will be a polling site

Sarah will meet with Nan Benson – Marshall County Auditor

Main door for entry

Poll watchers

Cannot require masks

Would like only curbside service for patrons

Walkthrough Phase 1 update:

Slight expansion discussion

Test Iowa station closed in Marshalltown

Expand to limited sit down. Check out a chair and or table.

Limited numbers, same time restrictions will apply

Expand morning hours, open from 9-6 on Thursdays in December

Expand weekend hours, open from 1-4 on Sundays in November

Maintain concierge service, one mask issue required police assistance

Keep paying close attention to COVID-19 trends

Staff Reports

Joa -

Friends of the Library letter talks about large collection of children's books available for free. Very popular! This is our mission.

Emerge visits: instead of 6th grade field trip to the library, now doing virtual meetings and staff is delivering books to schools.

Battle of the Books, Beanstalk challenges are ongoing.

Emerge is a wonderful outreach to students and their families. Good to show how to do pick lists.

Katie –

Delivery of 15 books per month to those who can't get to the library.

Meals on Wheels is a team member for nursing home outreach.

Director's Report:

RFID a success.

Don't know what is next regarding Pandemic. Library was closed for 15 weeks, which impacted usage.

After Election Day, City and Police will be using the community rooms.

Library will have a generator next July, the Coliseum will also have a generator.

Some repairs as a result of the Derecho.

New coin vending machine at information desk which can take larger bills.

Thanks to volunteers who have helped with Derecho repairs.

Board Member Bob Untiedt resigned. Anders Carlson will go through the process of application. Judy Lindholm made a motion and Maureen Lyons seconded the motion to approve Ruzan Morrison as Vice President.

No public comment

Board will meet November 17, 2020 at 5:00 pm on ZOOM

The Meeting was adjourned at 5:56 p.m.