

NURSING HOME AND “SHUT-IN” SERVICE

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Marshalltown Public Library takes seriously its mission “to provide residents of Marshalltown . . . with materials and services that meet their needs for recreation, information, education, and cultural awareness;” furthermore, the library realizes that some of its patrons may be residents of nursing homes or confined to their homes. The library strives to provide service to these patrons while grappling with a budget that puts constraints on staff time and the availability of materials. This policy represents the library’s attempt to reach a balance between a much-needed service and limited resources.

NURSING HOME SERVICE

1. Bulk loans of library books or audio books will generally be made to local nursing homes for a period of 28 days.
2. The total number of materials on loan to any one facility will be limited to 50.
3. Because the library staff is limited and because care facility staff know best what their clients like, care facility staff should visit the library to check out materials and return materials. Staff are welcome to choose new books as often as they like, providing the total number of items checked out to a given care facility does not exceed 50.
4. Library staff will not make bulk deliveries or pick up materials at residential care facilities.
5. Books and audio books may be renewed once for another 28 day period.