

**Marshalltown Public Library
Board of Trustees
February 27, 2018**

PRESENT: Judy Lindholm, Allan Thoreson, Maureen Lyons, Bob Untiedt, Sarah Rosenblum, Sandy Gowdy. **Absent:** Ronnie Manis, Megan Bell, and Leah Mattox **Guest:** Sara Jordan-Heintz

Secretary Judy Lindholm called the meeting to order at 4:31pm.

JANUARY 23, 2018 MINUTES: The minutes of the January 23 meeting were approved as written.

OPERATING BILLS: It was moved/seconded (Lyons/Untiedt) to approve the bills. The motion was unanimously approved.

OLD BUSINESS:

- Leah and Sarah have not had a chance to meet with finance about levy funds.
- Sarah will be meeting with HR about position restructuring following two retirements.
- The new doors have been working well. (knock on wood!)
- The new on-line catalog is up and is easy to use.
- The new website is still under construction.

NEW BUSINESS:

- FOL Update:* The annual book sale was last week-end. Thanks to the T-R for excellent publicity and photos. This sale features a "Collector's Corner" which offered collectible items and items with higher value. The Friends will meet at the end of March and will elect new officers as well as welcome new board members. They are looking ahead at a 10th Anniversary celebration in 2018.
- Building Updates:* An estimate has been received to install a secure entrance for the staff entrance, using a key fob.

DIRECTOR'S REPORT:

- The second session of "Small Talk" is underway.
- Sarah attended ALA's Mid-Winter Conference in Denver
- Adult programs: Multiple copies of Paul's Kix's book, Saboteur, have been ordered for a discussion and author visit in April. Pete Grady presented his Ulysses S. Grant program and Kathy Wilson will present a program on 19th Century Women. Chuck Long's visit has been postponed until June.
- A new display for the Pop Magazine collection has arrived.
- The fiscal year ends June 30, so we will be looking at year-end expenses.
- Sunday usage continues to be good and steady. We will be looking to add an additional youth department staff person on Sunday.

The next meeting will be March 27, 2018 at 4:30pm.

The meeting was adjourned at 5:02pm.