

**Marshalltown Public Library  
Board of Trustees  
January 23, 2018**

**PRESENT:** Leah Mattox, Judy Lindholm, Allan Thoreson, Ronnie Manis, Sarah Rosenblum, Sandy Gowdy    **Absent:** Megan Bell, Maureen Lyons, And Bob Untiedt

Prior to a quorum being present, staff member Jenelle Klavenga gave a demonstration of the library's new on-line catalog.

President Leah Mattox called the meeting to order at 4:50pm.

**DECEMBER 19, 2017 MINUTES:** The minutes of the December meeting were approved as written.

**OPERATING BILLS:** This month's bills include a new AWE Station, staff mileage reimbursements and door mechanism replacements. It was moved/seconded (Manis/Lindholm) to approve the bills. The motion was unanimously approved.

**OLD BUSINESS:**

--*The mechanisms for both automatic doors* have been replaced.

--*Library Levy:* City property valuations came in slightly higher than last year. The levy amount is up \$3900. It was suggested that Sarah and Leah email the City Administrator and ask for clarification on what would happen if, in the future, the levy came in short.

**NEW BUSINESS:**

--*A demonstration of the library's new website* was given. Opinions and suggestions should be given to Sarah within the next couple weeks.

--*Building updates:* The library multi-purpose room addition has been included in the city's 2021 CIP. It is hoped a preliminary meeting can be scheduled with the Library Board, the Friends Board, the City Administrator and a couple city council members.

**DIRECTOR'S REPORT:**

--*Sarah will be gone Feb. 9-12* to attend ALA's Mid-Year Conference.

--*The second session of "Small Talk"* has begun

--*Two retirements:* Judi McAnulty announced she will retire on March 15 and Sandy Gowdy plans to retire on June 30.

--*Sarah will meet with HR* to move forward with reclassifications of some positions.

--*The Friends of the Library* has budgeted funds for a 10-year anniversary celebration.

--*Upcoming programs* include a visit and book-signing by former Hawkeye quarterback, Chuck Long, a visit by Paul Kix, author of Saboteur, a reenactment by Pete Grady, a musician and more.

--*This year's annual book sale* (Feb. 24-25) will include a "Collector's Corner," featuring collectible books that will sell separately from the main sale.

There was no public comment.

The next meeting will be February 27.

The meeting was adjourned at 5:31pm.

