

**Marshalltown Public Library
Board of Trustees
September 26, 2017**

PRESENT: Allan Thoreson, Leah Mattox, Maureen Lyons, Bob Untiedt, Ronnie Manis, Sarah Rosenblum, Sandy Gowdy **Absent:** Megan Bell, Judy Lindholm **Guests:** High school student from West Marshall Government class and her grandfather.

President Lean Mattox called the meeting to order at 4:30pm.

AUGUST 17, 2017 MINUTES: The minutes of the August 17 meeting were approved as written.

OPERATING BILLS: It was moved/seconded (Thoreson/Lyons) to approve the bills. The motion was unanimously approved. It was noted that reductions have been seen in the last two Alliant bills following the installation of LED lighting. In a follow-up to a question about replacing current solar panels on the roof, facilities supervisor, Dave Daters, commented that to see significant savings, additional panels would need to be added.

OLD BUSINESS:

--Board assignments from September meeting:

.. Maureen looked at how various libraries recruit board members. Some look at what they are covering with their current board and what they would like to look for in a board member. It was suggested to recruit mid-20's members for "after-internet" knowledge.

.. Judy and Leah met with Sarah about evaluation and assessment.

.. Allan asked to work on strategic planning

NEW BUSINESS:

--Youth Librarian, Jo LaVille, summarized the summer incentive program for kids from toddlers to teens. There were 1248 total participants with the highest number in the 8-10 year-old range. 185 preschoolers participated. Kids averaged 4-8 visits during the summer and chose over 400 books as prizes. "Small Talk," an ISU research program building on brain development and vocabulary, has begun with 11 of our families participating. Popular author, Sarah Prineas, will be presenting at the schools and at the library on October 3.

--Budget Update: The budget is on track and no reductions are anticipated.

--Building issues: The FOL voted to pay for a new hydrant that will provide access to water for the prairie garden. The DNR recently held a meeting in the Community Meeting Rooms and sent compliments to the city! ☺ City projects: the library's multi-purpose room is still being considered, but the Coliseum and the new Police/Fire building will be priorities. A city-wide phone system is being installed. The city is applying for a FEMA grant that would place a large generator in the library and other city buildings for use in a disaster.

DIRECTOR'S REPORT:

-- *The Friends of the Library met* and approved the water project for the prairie garden. They received a \$50,000 anonymous donation which has been put in a short-term interest-bearing account.

-- *The 2018 Calendar* was presented and approved.

-- *Library employees have been given a "floating holiday"* in lieu of working on December 22. It can be used any time in October, November or December.

-- *The library was asked to place an ad* in the T-R's promotional magazine, "Points of Pride," featuring 140 points of pride in the city.

-- *October events* include a Downton Abbey program, the Riverside Cemetery Walking Tour, a visit by author/illustrator Judy Thompson, a visit by author, Michelle Hoover and the October 13 visit/book signing by NY Times Best Selling author, William Kent Krueger.

There was no public comment.

The next meeting will be Tuesday, October 24.

The meeting was adjourned at 5:30pm.