

**Marshalltown Public Library**  
**Board of Trustees**  
**February 28, 2017**

**PRESENT:** Allan Thoreson, Megan Bell, Judy Lindholm, Leah Mattox, Maureen Lyons, Ronnie Manis, Sarah Rosenblum, Sandy Gowdy   **Absent:** Robert Untiedt  
**Guests:** Jessica Kinser and one member of the public

President Leah Mattox called the meeting to order at 4:30pm.

**JANUARY 24, 2017 MINUTES:** The minutes of the January 2017 minutes were unanimously approved as written.

**OPERATING BILLS:** It was moved and seconded (Lindholm/Lyons) to approve the bills. The motion was unanimously approved. Allan Thoreson asked about the possibility of adding additional solar panels to our existing system.

There was no old business.

**NEW BUSINESS:**

--*Jessica Kinser, new City Administrator* was introduced to board members.

--*Budget Update:* the city is operating with a new finance system, "Tyler." Financial reports are being generated in a new format which can be accessed within each department. Board members were given a recent update which shows the budget, YTD activity, expenses and revenues.

--*Leah Mattox and Joa LaVille* made a presentation about the EMERGE program at a recent School Board meeting. A surprise presentation and video honoring Joa was made! This is a great example of a long-standing collaboration between the school district and the library.

--*The school summer lunch program* will be expanded to three days a week at the library. All children aged 18 and under qualify for free lunch. The library was a site once a week last summer with very good participation.

***DIRECTOR'S REPORT:***

--*Alliant Lighting Project:* New LED lights are being installed throughout the library. The city was approached by Alliant about this program and offered rebates for the costs. Installation is being done by the city. Utility bills and bulb replacement costs will be lessened. Asked who will receive the rebates, City Administrator, Jessica Kinser, was able to answer that the initial costs are a capital expense, so the rebates will be returned to the capital budget.

--*Friends of the Library Update:*

--The FOL has elected new board members and will elect new officers in March.

--The annual FOL Book Sale was held February 24-25. Over \$3200 was made.

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--*Lead Abatement Project:* The city's Housing Department has applied to extend their Lead Abatement grant. The Friends of the Library own two homes on the NW corner of the library block that are utilized by the Lead Program to house families while their homes are being refurbished.

--*Security Cameras:* Two additional security cameras are being installed by Home Town Security. One camera will focus outside the east door and the bike rack, while the second camera will focus on the inside north corner of the library.

**PUBLIC COMMENT:** John Worden, Marshall County resident, made a public comment about immigration.

The next meeting will be Tuesday, March 28.

The meeting was adjourned at 5:13pm.