

**Marshalltown Public Library  
Board of Trustees  
August 23, 2016**

**PRESENT:** Leah Mattox, Allan Thoreson, Judy Lindholm, Megan Bell, Ronnie Manis, Robert Untiedt, Sarah Rosenblum, Sandy Gowdy   **Absent:** Maureen Lyons   **Guest:** Chuck Carpenter

President Leah Mattox called the meeting to order at 4:30pm.

**JULY 26, 2016 MINUTES:** The minutes of the July 26, 2016 meeting were corrected to read, "The next meeting will be August 23," and were then unanimously approved as corrected.

**OPERATING BILLS:** It was moved and seconded (Manis/Untiedt) to approve the bills. The motion was unanimously approved.

**OLD BUSINESS:**

**NEW BUSINESS:**

--*New staff:* Library levy money has been used to fund a "Sunday Supervisor" position. Debbie Robinson, an internal candidate, has been chosen for that position. Open positions remain for a library page and for a newly created position of building monitor. Another new position is Library Assistant 1 and that position will also be filled from within the current staff.

--*Summer 2016:* Attendance has been very good with over 39,000 in June and July. Over 1100 kids have signed up for the youth department's summer reading program, and the adult summer program has had good response as well.

--*New for Fall:* Fall/Winter hours will begin Tuesday, September 5. Sunday hours will not begin until September 18 and the library will be open from 1-4pm on Sundays. There will be a "Grand Opening" on the 18<sup>th</sup> with a new "Lucky Day" collection, some giveaways, etc.

--*Moving Day:* Some existing shelving is going to be rearranged to allow for more floor space in the youth dept., more DVD shelving space and concentration of the periodical collection.

--*Upcoming fall programming:* Some include:

\*\*Dennis Goldfarb will present an "Election 2016" program on September 21 at 6:30pm

\*\*Peter Fletcher will make a repeat musical performance on October 16

\*\*Chad Lewis returns with a "Haunted Iowa Places" program on October 28

\*\*Gary Kelly, well-known illustrator, will present a program on November 3

--*LaunchPads*: These self-contained tablets will be available for check-out in both the adult and youth departments. They are mini-computers that are preloaded with games and programs.

--*EBSCO Charging Station*: EBSCO has approached the library about installing a free electronic charging station. This is a free device for us as well as the customer that will be paid for by a local sponsor. EBSCO will approach possible sponsors and make all arrangements. Several cords will be attached to fit most electronic devices. It was moved/seconded (Thoreson/Untiedt) to accept the proposal for the charging station.

### **DIRECTOR'S REPORT**

--Sarah will be gone from September 9-17 and will return for the Sunday opening.

--An interim city manager has been hired to cover while the search is on for a new city manager.

--Our parking lot lines recently have been repainted.

--State Library of Iowa Town Hall Meetings will be held in September. Many library staff members try to go to these for continuing education and an update from the State Library.

--Katie Fink will attend a graphics meeting in Coralville for instruction on making reports, etc. splashier with colorful and attractive graphics.

--The FOL continuing book sale continues to do well. Donations of good, used books are always happily accepted.

--The library recently received a bequest from Betty Nason.

Discussion followed on the various ways people can make donations to the library.

-Memorial donations of books or money in memory of a friend or loved one

-FOL gifts. The Friends have a permanent endowment fund as well as a non-permanent fund

-Simple donations of cash

-The library has an endowment fund set up through the Community Foundation

-Bequests from wills, insurance policies, etc.

-Corn!!

The next meeting will be Tuesday, September 27.

The meeting was adjourned at 5:07pm.