

**Marshalltown Public Library**  
**Board of Trustees**  
**March 25, 2014**

**PRESENT:** Allan Thoreson, Tom Colbert, Maureen Lyons, Sur Fink, Barbara Burt, Leah Mattox, Sarah Rosenblum, Sandy Gowdy. Absent: Ronnie Manis

President Maureen Lyons called the meeting to order at 4:31pm.

**FEBRUARY 25, 2014 Minutes:** The minutes of the February 25, 2014, meeting were approved as printed.

**OPERATING BILLS:** It was moved by Allan Thoreson and seconded by Tom Colbert to approve the operating bills. The motion was unanimously approved.

**BUSINESS:**

- a. *National Library Week is April 13-19.* We are partnering with the Animal Rescue League for a program on Saturday, April 26. During Library Week, supplies and donations will be collected for the Rescue League. The Friends of the Library membership drive will also take place during Library Week.

**Director's Report:**

- a. *New push button locks* have been installed on the Youth Services staff room door and the door leading from the Heritage Room to the staff area.
- b. *The Wednesday afternoon Tech Help* has concluded for the season. Sixteen sessions were held involving 7-10 MHS students. They spent 90 hours at the library helping 108 patrons with their electronic devices. There is interest by both the high school and the library to repeat this successful partnership in the fall. Leah suggested recognizing the students in some way.
- c. *The Chromebooks* are almost ready to be offered for check-out. Staff members have taken some to test in their own homes.
- d. *Katie Fink produced a poster featuring the library's prairie garden.* It will be used in the meeting with the Public Art Committee.
- e. *Windows Update:* \$15,000-\$17,000 has been made available for the needed upgrade. There will be a mixture of purchasing new computers and upgrading others. Ideally, some new computers will be purchased each year with more purchased the next year.
- f. *Mayor Jim Lowrance* paid a visit to the library and visited with Sarah about the importance of the library in the community.
- g. *City budget* shortfall amounts are still not known. The library is looking at areas to reduce or eliminate.
- h. *T-R Column:* Sarah plans to feature new books added in memory of George Hinshaw, hopefully giving others the idea to designate the library as a memorial.
- i. *Strategic Plan Update:* There will something to present next month.

There was no public comment.

The next meeting will be Tuesday, April 22, 2014.

The meeting was adjourned at 5:07pm.