

**Marshalltown Public Library
Board of Trustees
November 27, 2012**

PRESENT: Maureen Lyons, Barbara Burt, Sue Fink, Glenn Ytzen, Leah Mattox, Sarah Rosenblum, Sandy Gowdy. **Absent:** Tom Colbert and Allan Thoreson

President Maureen Lyons called the meeting to order at 4:30pm.

OCTOBER 23, 2012 MINTUES: The minutes were approved as written.

OPERATING BILLS: It was moved by Leah Mattox and seconded by Sue Fink to approve the operating bills. The motion was unanimously approved.

UNFINISHED BUSINESS:

We have not been in contact with the city officials and residents of Montour regarding their open access status.

NEW BUSINESS:

- A) Telecommunication Changes: A simple phone tree recently was installed which allows callers to route their call to an hours notice, a specific department or library director. Closing and weather announcements can also be added. So far it has been well received and has cut down on initial phone calls to the check-out desk.
- B) Zinio Magazine Database: Free access to digital magazines started in November. We have subscribed to 124 titles, with some overlap with existing print titles, but many unique titles. Zinio offers full text and can be accessed on computers, laptops and smart devices by anyone with a Marshalltown library card. Directions will appear on the website and may also be picked up at service desks.
- C) Following up on closed-session discussion at the last meeting, it was moved by Barbara Burt and seconded by Glenn Ytzen to approve a 1-step salary increase for Library Director, Sarah Rosenblum, as well as providing her a \$40/month phone allowance. The motion was unanimously approved.

There was no public comment.

The next meeting will be Tuesday, December 18, 2012.

The meeting was adjourned at 4:55pm.