

**Marshalltown Public Library  
Board of Trustees  
October 23, 2012**

**PRESENT:** Maureen Lyons, Glenn Ytzen, Allan Thoreson, Barbara Burt, Leah Mattox, Tom Colbert, Sarah Rosenblum, Sandy Gowdy and 4 MHS students. Absent: Sue Fink

President Maureen Lyons called the meeting to order at 4:30pm.

**SEPTEMBER 25, 2012 MINUTES:** The minutes were approved as written.

**OPERATING BILLS:** It was moved by Barbara Burt and seconded by Tom Colbert to approve the operating bills. The motion was unanimously approved.

**UNFINISHED BUSINESS:**

A) Strategic Planning Update: Fourteen people, representing the library, Friends of the Library and the community met on Saturday, October 14 to begin work on a 3-5 year plan for the library. Kelli Koob, from the Hennepin County Library was the facilitator. Library staff members also met with Kelly on Friday, October 13. A few of the main subjects to develop into goals included literacy for children and adults, the area's new populations and technology. The Friends of the Library underwrote the cost of preparing the strategic plan.

**NEW BUSINESS:**

A) IMLS Application: Each year the Institute for Museum and Library Services recognizes five libraries and museums for service to their community. An application has been sent which included letters of support from Senator Harkin, Sue Martin of the Martha Ellen Tye Foundation, and State Librarian Mary Wegner and others. The winners should be announced in late spring.

B) State Report: The annual report has been turned in to the State Library.

C) Montour Residents: A hand-out was given to explain how public libraries get their funding. Iowa Code section 256.69 states that each city shall levy a tax for the purpose of supporting libraries which provide that city services. While completing the annual survey, it was discovered that Montour does not contract with any city to receive library services, although it is more than likely receiving tax dollars from its citizens. The Marshalltown Library currently has over 140 patrons with a Montour address. (Some of these are residents of the Mesqwaki Settlement and others live in rural Tama County with a Montour address) It was agreed that a letter would be sent to Montour patrons (excluding the residents of the settlement) as well as to city officials, suggesting that they contract with an area library for services. They then would be an open access library and we and other area libraries would receive state funds for providing services to the Montour residents.

There was no public comment.

**CLOSED SESSION:**

At 5:01pm, the board went into closed session. Closed session pursuant to Section 21.5, Subsection (1) Paragraph (i) OF THE CODE OF IOWA to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

The closed session was adjourned at 5:30pm.

The regular session of the Board meeting was resumed at 5:30pm.

The meeting was adjourned at 5:31pm.