

**Marshalltown Public Library  
Board of Trustees  
April 24, 2012**

**PRESENT:** Maureen Lyons, Barbara Burt, Karen Elder, Tom Colbert, Sue Fink, Allan Thoreson, Glenn Ytzen, Sarah Rosenblum and Sandy Gowdy

President Maureen Lyons called the meeting to order at 4:30pm.

**MARCH 27, 2012 MINUTES:** The minutes were approved as written.

**OPERATING BILLS:** It was moved by Barbara Burt and seconded by Karen Elder to approve the March operating bills. The motion was unanimously approved.

There was no public comment.

**UNFINISHED BUSINESS:**

A) Marshall County Supervisors voted to keep funding for the county libraries the same as last year. Our share for the next fiscal year will be \$36,619, a slight decrease from last year due to a small decrease in circulation.

B) With advice from a prairie consultant, work is being done on weed abatement in the prairie. Flower seed has been planted and additional seeding and planting will take place in May. New signage is also planned. A volunteer recently weeded close to the building.

**NEW BUSINESS:**

A) Sarah recently presented the annual report to the City Council. Copies will be made available at the service desks and in the community.

B) Several building repairs have been made. There were issues with the fire alarm system due to a power surge or lightning strike. Midwest Alarm replaced the alarm panel. How-Gan offered an \$800/year service contract. There was BB damage to a west window and the trash "garage" needed a new hinge.

C) Summer hours will begin Tuesday, May 29 and will conclude with the start of Marshalltown schools. Summer hours are: Mon-Thur, 9-7; Friday, 9-6, Saturday, 9-5.) At this time, due to lack of funding and staff, the library has no plans to open on Sunday. Extended hours will be offered on Wednesday, July 25, when RAGBRAI comes to town.

D) The Friends of the Library will meet May 6. They voted to purchase a "reference-only" computer to hold some of the library's databases. FOL membership drive is underway.

E) The Martha Ellen Tye Foundation donated funds to the Friends of the Library to purchase the Foundation Directory database. Use of this database will be limited to the library, as there is no remote access to it.

**FOR THE MAY AGENDA:**

A) The Internet Usage Policy will be updated

B) The Board will enter into closed session for purposes of 6-month evaluation of director.

C) Strategic Plan update

The meeting was adjourned at 5:15 pm.