

Library Board Meeting Minutes – October 25, 2011

Attending: Maureen Lyons, Allan Thoreson, Glenn Ytzen, Tom Colbert, Sandy Gowdy, Karen Elder, Stacey McKim, 1 citizen, 4 government students, Mike Stegmann

President called the meeting to order at 4:30 p.m.

Minutes of September 27, 2011 were approved.

Operating bills: Tom made a motion to approve the bills. Karen seconded the motion and it was unanimously approved.

Agenda Items:

1. New library director was chosen. Sarah Rosenblum will start on Monday, October 31. A meet and greet is being planned. She will be introduced to the City Council on November 14th. Allan moved to appoint Sarah to director. Glenn seconded the motion and it was unanimously approved.
2. South Meadow: Mike Stegmann was present to give his thoughts on the prairie. He presented the benefit of using native plants which serves as ground cover and habitat. He suggests we identify the plants that should be there, perhaps put stepping stones and signage to tell what we have growing there. Stacey reported that they have been speaking with Pam Brewer- Michael (prairie inspector & educator). She suggested that we mulch around the plants. There will be a push for “weeding volunteers” during the winter. Mulching will be done and perhaps some re-planting will have to occur. Mike suggested we educate ourselves about “Prairie Nursery” in Wisconsin. Sandy called Belle Plaine Nursery to see how much it would cost to sod the South Meadow. It would cost \$8,662.50. Plus maintenance would add to that cost. Allan made a motion to proceed with the tall grass prairie plantings on the South Meadow following the proposed timeline. Karen seconded the motion. The vote was as follows: 4 in favor, 2 opposed.
3. October Output Measures: This count happened between October 10-15. The library averaged 724 patrons per day. There were 50 new Wilbor customers this month.
4. 2011 Iowa Public Library General Information Survey: Sandy and Stacey shared statistics for the past year.
5. Accreditation will need to be done by February of 2012. Four library policies were reviewed or revised. Nursing home/shut in policy was reviewed. The “shut in” delivery service was revised with a minor change. Fax policy was updated changing the fees being charged. Trustee by-laws were reviewed and no changes were made. Glenn made a motion to approve these updates and review. Barbara seconded the motion and it was unanimously approved.
6. Library will be closed on Veteran’s Day for city meetings.
7. The next board meeting will be on November 22, 2011.

8. The board and staff expressed their thank you to Nathan Stucky for his assistance in hiring a director. Allan made a motion, Tom seconded it and it was unanimously approved.

Meeting was concluded by Board President at 5:40 p.m.