

## **Board Minutes: August 23, 2011**

Attending: Barbara Burt, Allan Thoreson, Glenn Ytzen, Sue Fink, Maureen Lyons, Karen Elder, Tom Colbert, Sandy Gowdy, Chuck Carpenter, Nathan Stucky (Human Resources, City of Marshalltown), private citizen

President called the meeting to order at 4:30 p.m.

Minutes of the July 26, 2011 meeting were approved.

Karen made a motion to approve the bills for this month. Barbara seconded the motion and it was unanimously approved. A corrected bills list for June was presented. Allan made a motion to correct the June bills. Glenn seconded the motion and it was unanimously approved.

Agenda items:

1. Nathan Stucky, the City of Marshalltown Human Resources' Director was present to inform the board of what was going on with the hiring of our new director for the library. There are 7 applications. The closing date for applications is August 24, 2011. He will get applications to the search committee. Discussion was held on what should we be looking for in a candidate. A suggestion was that it needed to be someone who fits the culture of our library and has served in a public library. Maureen, Allan, Tom, Sandy and Deb Tharp will be serving on the search committee.
2. Laurel Library has not sent in their contract. Sandy will contact them about this.
3. Book Fair: No company has been found to supply books for a Book Fair.
4. South Meadow: Sandy received a visit from Pam Brewer-Michael who is a science teacher at MHS. She and Sandy did a walk through the prairie. She indicated some of the plants that needed to be removed and those which should stay. She also forwarded information to a professor named Dr. Smith at UNI who will give us some advice. A burn is not recommended in the fall but should be done in the spring. The fire chief would not like to see us do the burn because of the smoke issue. We will wait to hear from Dr. Smith for ideas. A public comment was made from a private citizen that he did not agree with having the prairie continue.
5. Exterior cameras: Sandy, Stacey and Glenda met with Casee Veren from the police department. She looked at calls that were received at the police department concerning the library. She concluded that the library is not a target of vandalism. She did a walk through and said lighting was great on the south side of the building. Plantings on the east side and north side should be trimmed so it is less tempting for people to hide behind them. Dave Daters suggested putting a light on the northwest corner of the building after it was suggested putting a light on a pole. Casee Veren said exterior security cameras probably would not be of any benefit to us at this time.

6. New library service area redistribution: We have a consultant and resource technician. They offer classes and provide other services to help the library.
7. The library has hired 3 new part-time people. Jessica Ruiz, Olivia Smith and Hanna Carter. Shirley Deal will be our AARP worker. Judi McAnulty will be staying on.
8. Additional hours: 30 extra part-time hours per week are being allowed by the city. It has been suggested by the Finance Director that we request more personnel in the next budget.
9. Unique Management: Sandy gave a report on where the library is with collections. Our return is \$4.28 returned for every dollar spent.
10. St Mary's School: Their library is not able to function due to repairs being done on the school. Our library will be helping them in various ways to get them through this time.

Meeting concluded by Board President at 5:30 p.m.