

**Marshalltown Public Library  
Board of Trustees  
March 22, 2016**

**PRESENT:** Maureen Lyons, Allan Thoreson, Chris Thiessen, Barbara Burt, Leah Mattox, Megan Bell, Sarah Rosenblum, Sandy Gowdy   **Absent:** Ronnie Manis

President Maureen Lyons called the meeting to order at 4:32pm.

**FEBRUARY 23, 2016 MINUTES:** The minutes of the February 23 meeting were approved as written.

**FEBRUARY OPERATING BILLS:** It was moved and seconded (Burt/Thiessen) to approve the bills. The motion was unanimously approved.

**OLD BUSINESS:**

--*The Circulation Policy* was reviewed once again. Questions were clarified and some revisions were made. It was decided to change the name from "Circulation Policies: Overdue Notices, Fines and Fees" to "Circulation Policies." It was also decided not to institute a probationary period for new users at this time.

--*Chris found out that Emerson* will be able to take our old computers and monitors for reclamation. We will remove and destroy the hard drives from the computers before they are delivered. THANK YOU, Chris...and Emerson!!

**NEW BUSINESS:**

--*Budget Update:* The City Council approved the FY16 budget which includes the \$210,000 from the library levy. Levy money will be available in July and will be used for Sunday hours, additional staffing, programming and building updates. The additional staffing includes a Sunday Supervisor, making the Volunteer coordinator position a permanent position, two additional part time 12-hour staff members and perhaps a building monitor . Sunday hours are scheduled to begin after Labor Day.

--*Friends of the Library Update:* New officers for the FOL are: Fred Wyngarden, president; Alex Grasso, vice president; Nancy Steveson, secretary and Debra Tharp, treasurer. The Friends have appointed an investment committee and it was decided to set up two different endowments with the Community Foundation.

**DIRECTOR'S REPORT:**

--*National Library Week:* National Library Week is April 10-16. The mayor has proclaimed that week as "National Library Week" in Marshalltown. A potential project for the week is to collect funds for swim passes to be used in conjunction with our summer reading program. This will provide incentives for our young readers as well as revenue for the Aquatic Center.

--*Sarah and Katie Fink will be attending PLA* (Public Library Association) in Denver from April 6-8.

The next meeting will be Tuesday, April 26. The May meeting will be the Tuesday before Memorial Day, May 24.

The meeting was adjourned at 5:20pm.