

**Marshalltown Public Library
Board of Trustees
January 27, 2015**

PRESENT: Allan Thoreson, Maureen Lyons, Sue Fink, Barbara Burt, Leah Mattox, Sarah Rosenblum, Sandy Gowdy **Absent:** Tom Colbert, Ronnie Manis

President Maureen Lyons called the meeting to order at 4:30pm.

DECEMBER 16, 2014 MINUTES: The minutes of the December 16, 2014, meeting were approved as written.

OPERATING BILLS: it was moved by Allan Thoreson and seconded by Sue Fink to approve the bills. The motion was unanimously approved.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

--Library Accreditation: Every three years our library must meet criteria to be re-accredited by the State of Iowa. Updating policies is part of that process and there are five policies which will need to be addressed. These policies will be sent to board members for their perusal and they will be discussed at the February meeting.

DIRECTOR'S REPORT:

--The Friends of the Library held their annual meeting last Sunday. Five new board members were elected. They are Jeff Hutton, Jodi Faustian, Alex Grasso, Laura McIntosh and Mary Ellen Hammond.

--The Friends Board also allocated \$15,000 to look at better utilization of the Café area. The city's Facility Supervisor and an engineer from Story Construction have met to look at options. They will be meeting with library staff.

--The Friends Board voted to keep \$25,000 in their budget for public art.

--The Friends Board was asked to allocate \$1500 to create a "Welcome Center" at the library to assist the immigrant community and others needing assistance with information, forms, etc.

--The library has had some incidents within the past couple weeks that have required police attention. We are thankful for their response in handling the matters.

--An application has been sent in for the LibraryAware Community Award given by Library Journal. Winners will be notified in March.

--A \$205,000 (actual amount is \$204,225) library tax levy is being considered for the city's November election. These funds could be used by the library for enhanced features and support, building refreshment, new materials, other resources (ex: Zinio), and extended Sunday hours. A successful levy vote requires a 50% plus 1 vote. This action needs to be spearheaded and led by a group other than the Public Library—for example, the Friends or a specially selected committee. The city could use the money from the levy to backfill budget shortfalls, but it is hoped that the funds would be used for extra projects and services.

--Sarah and Katie Fink will be attending the ILA's Mid-Winter Conference in Chicago at the end of January.

The next meeting will be February 24, 2015.

The meeting was adjourned at 5:21pm.